

STAUNTON COLEFORD PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF THE PARISH COUNCIL HELD ON
7th MAY 2019 AT 19.45**

[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]

PRESENT

Parish Councillors: Jean Sadler JS, Jessica Horler JH , Andy Richards AR, Cath Elsmore CE, District Councillor Dave Wheeler, Clerk Clare Davies and one member of the public.

2428 TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE ENSUING YEAR

It was resolved to elect Councillor Jean Sadler as Chair.

2429 TO ELECT A VICE-CHAIRMAN FOR THE ENSUING YEAR

It was resolved to elect Councillor Jessica Horler as Vice Chair.

2430 APOLOGIES

Councillors James Langdon-Down, Michael Parker

2431 DECLARATIONS OF INTEREST

Councillor Andy Richards

2432 REQUEST FOR DISPENSATION

Councillor Andy Richards

**2433 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 19
MARCH 2018**

It was resolved to confirm the minutes as an accurate record.

2434 REPORT FROM THE PARISH CLERK

The Parish Clerk reported that she will be preparing for the annual return 2018-2019 over the month of May 19.

2435 REPORT FROM COUNTY & DISTRICT COUNCILLORS

Council welcomed Dave Wheeler as our new District Councillor and will look forward to working with him throughout his term in office.

Action: Clerk to send parish council meeting dates to Councillor Carol Allaway-Martin and ask whether she would like to send a report if she is unable to make the meetings.

2436 PUBLIC PARTICIPATION

- a. For members of the public to ask questions and make comments.
- b. For the Chairman to direct whether public comments or questions shall be responded to and how.

No questions were asked by the member of the public.

2437 FINANCE

- a. The following payments were agreed to be paid by BACs;

To	Purpose	Power	Value of cheque (£)
Clare Davies	Salary/Expenses April £224.28 (includes Mileage and home allowance)	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£224.28
NT Sargent	Gardening contract March and April 2019	Public Health Act 1875 s 164 Highways Act 1980 s. 96	£200
The Moorland Mousie Trust	Horse Transport	Public Health Act 1875 s 164 Highways Act 1980 s. 96	£140
Jessica Horler	New lock for filing cabinet	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£15.17
Cheryl Hockey	Horse Management	Public Health Act 1875 s 164 Highways Act 1980 s. 96	£766.50
		Total	£ 1,345.95

9.2 Return payment towards the horse management contract £125, the anonymous donor reported that they had overpaid towards the horse contract. Council approved to repay the donor £125.

2438 YEAR END ACCOUNTS

Council agreed that the cashbook for year ending 31st March was accurate.
 Council approved the Bank Reconciliation for the year ending 31st March 2019.
 Council confirmed that the annual turnover was under £25,000 and therefore
 Council is declaring themselves as exempt from the audit.

2439 DELEGATION ARRANGEMENTS

This item was deferred to the next meeting

2440. RISK MANAGEMENT

Councillor Richards commented that volunteers who are using machinery on the Meend will need to have the relevant licences/qualifications for handling machinery. The first aid kit expires in July 2019.

Action: Clerk to research a check list to be provided to the supervisor of any volunteers on the Meend.

Clerk to check with insurance company whether a trained first aider is needed or could it be the responsibility of the volunteer co-ordinator, and where does the first aid kit need to be kept.

2441. MEMBERSHIP OF OTHER BODIES

a. The Council’s memberships of NALC, GAPTC and CPRE and it was **resolved** that the Council remain a member of these organisations.

2442. FUTURE MEETINGS

a. It was **resolved** to confirm dates, times and place of meetings of the Council for the year ahead as follows: All meetings to start at 7:30pm unless stated otherwise on the agenda

Tues 11th June 2019 Ordinary Meeting	Tues 9 th July 2019 Ordinary Meeting	Tues 10 th September 2019 Ordinary Meeting	Tues 8 th October 2019 Ordinary Meeting	12 th November 2019 Ordinary Meeting
Tues 14 th January 2020 Ordinary Meeting	Tues 11 th February 2020 Ordinary Meeting	Tues 17 th March 2020 Ordinary Meeting	12 th May 2020 Annual Meeting of the Parish Council	

Action: Clerk to check whether alcohol is allowed at council meetings in order to combine the AMPC and APM meetings. Check with GAPTC if there is funding available for parish newsletters.

2443 **TO RECEIVE PUBLIC QUESTIONS AND COMMENTS**
None

2444 **REPORTS FROM COUNCIL REPRESENTATIVES**
Councillor Horler provided an update from the Village Hall Committee as follows;
The Village Hall has installed new lights and painted ceiling. A new cheque is needed for the planning application for the windows as cheque is over 6 months old. The Village BBQ will be held on 13th July 2019.

2445 **ROAD SAFETY**
Councillor Sadler provided an update of the meeting held with Brian Watkins, County Council Highways Officer and Councillor Horler as follows;
Brian Watkins has agreed to support and take the following forward for approval:
30mph painted roundel road signs
Raise the rumble strips and dragons teeth on the Coleford approach to the village
Providing village gates at entrance and exit to village
Repaint road markings in the village approach from Coleford to make the road look like it's narrowing
Dropped kerbs to encourage crossing at safer points

Brian Watkins is also looking at whether funding is available to support the purchase of a solar VAS sign and recommended that Council approach Councillor Allaway-Martin for any discretionary funding.

Actions:

Councillor Sadler to ask John Flynn if the VAS can be reversed at the White Horse end of the village to measure traffic speed exiting the village towards Monmouth.

Councillor Elsmore to talk to Chrissa Cooper regarding updates on VAS data and to investigate who else receives this data.

Clerk to forward any relevant information from Stroud Road Safety partnerships.

2446 **MANAGEMENT OF THE MEEND**
Councillor Sadler updated Council that the horses have now been returned to the Moorland Mousie Trust. Councillors Richards and Horler met with Cheryl Hockey to discuss the boundary fences and how we horse proof these. Council agreed that if the horses return the fences will need to be reinforced. Cheryl Hockey said she may be open to grazing horses on her land during the periods when we leave the Meend fallow.

Council discussed the merits of using Gloucester Wildlife Trust to conduct the ecology report and prepare the conservation plan and resolved to commission them to carry out this work. Natural England may provide £1000 towards the costs. Council felt that the report and plan will provide structure to the Meend Management, support the Council to be transparent, and support future funding from Natural England.

Actions: Councillor Sadler to discuss return of the horses to the Meend during the summer months with the Mousie Trust
Councillor Sadler to discuss potential grazing costs during fallow periods with Cheryl Hockey
Councillor Sadler to write to the quarry requesting a contribution towards the ecology report and conservation plan.
Councillor Richards to investigate a non-hazardous spray to spray the birch and discuss this with Fran Sargent
Clerk to invite Nick Sargent to the next meeting to discuss birch spraying.
Clerk to advertise that participants from the village are being invited to stand for the management committee for the Meend
Councillor Sadler to discuss with the commoners

2447 TO DISCUSS THE BRACKEN BASHING CONTRACT
Council resolved to invite quotes from interested parties for the bracken bashing contract
Action: Clerk to invite contractors to tender for the contract.

2448 TO DISCUSS PLANNING APPLICATIONS

P0665/19/TCA
No comment

PO602/19/FUL
Council observed that there seemed to be 5 flats not 4 flats on the plan. They expressed concern about the increased volume of traffic with the availability of 8 spaces on the plan, and residents have had issues with inconsiderate parking to date although the accommodation has not been fully occupied so far.

2449 TO DISCUSS ACTIONS REGARDING THE QUARRY
Council observed that the planning permission is currently on hold however if a planning application is received in the future Council has provision in the budget for legal representation. The quarry has provided sample of blast readings in a format that may be suitable for posting on the village Facebook page.

Action: Councillor Sadler to request this information be sent to the Clerk for posting on the Village Facebook page on a regular basis.

2450 PUBLIC QUESTIONS AND COMMENTS

A member of the public asked for clarification regarding pot holes in the village

Action: Councillor Richards to investigate

2451 ITEMS FOR FUTURE MEETINGS

Delegation agreements

Jack Coburn memorial
Coopting another member of the council

2452

To note that the date of the next Parish Council meeting is 11th June 2018 at 7.30pm

No further business and the meeting ended at 10 pm