

STAUNTON COLEFORD PARISH COUNCIL

**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING OF THE PARISH COUNCIL HELD
ON 11th June 2019 AT 19.30**

[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]

PRESENT

Parish Councillors: Jean Sadler, Jessica Horler, Cath Elsmore, James Langdon-Down, Michael Parker
County Councillor Carol Allaway-Martin, Clerk Clare Davies and two members of the public.

2453 TO RECEIVE APOLOGIES
Apologies were received from Cllr Andy Richards

2454 DECLARATIONS OF INTEREST
None.

2455 REQUESTS FOR DISPENSATION
None

2456 MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 7th May 2019
Council stated that the action for Brian Watkins to ask quarry for funding for road safety was incorrect and removed that statement
It was resolved to confirm the corrected minutes as an accurate record.

2457 REPORT FROM THE PARISH CLERK

The Parish Clerk reported that the annual return has been completed and is being reviewed with the internal auditor 2018-2019.

Council requested for the clerk to complete the outstanding banking actions as a priority

2458 REPORT FROM COUNTY & DISTRICT COUNCILLORS

Council welcomed Councillor Carol Allaway-Martin who provided the following verbal update;

Cllr Allaway-Martin is currently working on a skate jam after opening an acclaimed skate park. She is also mapping youth provision and working on task and finish groups such as road side verges to preserve natural flora

Cllr Allaway-Martin is on the following committees;

Social Care and Community Committee covering broad topics road, air pollution,
 health, youth, regeneration, public transport
 Chair of Health Scrutiny Committee
 Commons and Rights of Way Committee

2459 FINANCE

a. The following payments were agreed to be paid by BACs;

1.1. To approve the following schedule of payments.

To	Purpose	Power	Value of cheque (£)
Clare Davies	Salary/Expenses May £224.28 (includes Mileage and home allowance)	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£224.28
NT Sargent	Gardening contract May 2019 and June 2019	Public Health Act 1875 s 164 Highways Act 1980 s. 96	£200
GAPTC	Membership renewal	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£77.65
Came and Co	Insurance renewal	Public Health Act 1875 s 164 Highways Act 1980 s. 96	£1,123.50
		Total	£ 1,625.43

7.2 Renew Insurance-The insurance was renewed

7.3 To sign off the accounts 2018-2019-The accounts are currently with the auditors and will be signed off at the next meeting

7.4 Payment made out of the meeting that was approved and paid

Noted payment made for AK Contracting Gritting and Padlock £48.80

2460 DELEGATION ARRANGEMENTS

1.1. To appoint representatives to the following external bodies;

- 1.1.1.1. Village Hall Committee (previously Councillor Jess Horler)-Cllr Jess Horler
- 1.1.1.2. Henry & Benedict Hall Charity (previously no representative)-no representative
- 1.1.1.3. Quarry Liaison Group (previously Councillor Sadler)-Cllr Andy Richards

2461 STAUNTON MEEND-TO RECEIVE AN UPDATE

Cllr Sadler reported that the ecological survey was carried out on the 4th and 5th June and a draft 10 year plan will be published from this work.

The horses will be returning to the Meend on 20th June. Council resolved that it was too expensive for the horses to graze on Cheryl's land in fallow periods and therefore they will leave the Meend periodically.

Cllr Richards topped the grass around the lodge and main pathways free of charge.

Council is currently awaiting news of the application that has been submitted to Natural England.

Council sought advice from GAPTC who advised that terms of reference needs to be drawn up by Council for the Meend Committee. The Committee can then appoint appropriate people and can invite guest experts for advice

Action: Cllr Sadler to draw up Terms of Reference for Meend Committee

2462 TO CONSIDER MAINTENANCE ITEMS ON THE MEEND

Council resolved to prioritise the following maintenance issues and approved AK Contracting to carry out the works immediately;

- 1) Top Road cattle grid and gate replacement post, current post rotten and gate dropping, cut back overhanging buddleia.
- 2) Perimeter Fence Cheryl's side - 12 to 15 new stakes, cut down birch sampling's and weave into fence.
- 3) Gate to the side of John Richards - posts need firming.

The rest of the items will be reviewed after the Ecology Plan has been drawn up.

2463 ROAD SAFETY- TO RECEIVE AN UPDATE

Cllr Elmore reported that the road safety data will be shared with the clerk going forward

Action: Cllr Elmore to discuss getting a list of road safety volunteers, contact details and roles from John Flynn

Clerk to email Brian Watkins to find out progress from last meeting

2464 TO DISCUSS OPTIONS FOR CONTROLLING BIRCH REGROWTH

Action: Clerk to request information from Nick Sargent and to ask for the grass to be cut opposite Morning Cottage

2465 TO RECEIVE AN UPDATE ON THE JACK COCKBURN MEMORIAL

Council resolved to use a recycled sink to create a feature in the Village Hall bed

2466 TO DISCUSS PLANNING APPLICATIONS

None

2467 TO DISCUSS CO-OPTING ANOTHER COUNCIL MEMBER

FODDC advised that the Casual Vacancy needed to be advertised and an advert has been placed on the website and on the village notice boards.

2468 REPORTS FROM COUNCIL REPRESENTATIVES

Council reported that the recent newsletter was well received and that it will aim to do another one in September

2469 ITEMS FOR FUTURE MEETINGS

Notice Board for Whippingtons Corner
Road Safety
Meend Committee Terms of Reference
Volunteer Risk Assessment Policy

2470 QUESTIONS AND COMMENTS

A member of the public requested that a Notice Board be placed in the Whippingtons Corner part of the village.

Action: Cllr Michael Parker to investigate

Cllr Jess Horler to arrange for the no-entry signs to be cleaned

2471 CONFIDENTIAL ITEM-TO DISCUSS THE BRACKEN BASHING TENDER

Two tenders were reviewed and Council awarded the tender to AK Contracting since it was a cheaper option.

Action: Cllr Jess Horler to inform AK Contracting

Clerk to contact the other contractor to inform them of the outcome

2472 CONFIDENTIAL ITEM-TO DISCUSS THE HORSE MANAGEMENT CONTRACT

The horse management contract was awarded to Cheryl Hockey with a new rate of pay

2473 To note that the date of the next Parish Council meeting is 9TH July 2019 at 7.30pm-Noted

No further business and the meeting ended at 9:45 pm