

STAUNTON COLEFORD PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 12th FEBRUARY AT 19.30

[N.B. These minutes remain in draft form until approved at a subsequent meeting of the Council]

PRESENT

Parish Councillors: Jean Sadler JS, Jessica Horler JH, Michael Parker MP , James Langdon-Down Andy Richards AD,

In attendance: Clerk: Clare Davies, 4 member of the public

2376 APOLOGIES
Councillors; Cath Elsmore, Fran Sargent, District Councillor Marilyn Smart

2377 DECLARATIONS OF INTEREST
Jess Horler declared an interest in item 14 Volunteers on the Meend

2378 REQUEST FOR DISPENSATION
None

2379 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 8th JANUARY 2019
It was resolved to confirm the minutes as an accurate record.

2380 ROAD SAFETY
5 volunteers were trained for the speed watch team and a further 3 people have expressed an interest in receiving the training. The team have been working hard and have already measured a number of vehicles going over the 40 and 50mph speed limit. Council have been informed that they can purchase a set of equipment at a reasonable price.

Action

Clerk to add to next months' agenda purchasing road safety equipment
Councillor Sadler to contact Brian Watkins to receive a response regarding road safety funding for the next meeting.

2381 TO DISCUSS ACTIONS REGARDING THE QUARRY
Paul Bird explained that he currently has a civil engineer looking at the walls of the outbuilding at his property and stated that they would have the knowledge of the stresses and strains of a building which is being affected by quarry blasting. He believes that the measurements that the quarry are using are currently based on statistics and not on the effects of the buildings in the local area. Some of the buildings are old and don't have foundations for example. A member of the public stated that they had found some serious damage to some rocks that are on his land. A member of the public agreed to speak to the engineer working on his building.

2382 PARISH CLERKS REPORT
No actions from the clerks report

membership of more than 150 businesses and organisations and the award comes less than 12 months after its launch last January.

Publica is also a finalist in the Local Government Awards for the best service model. The ceremony takes place in London in March

Planning Applications P0019/19/FUL – Chalets at Kiln Cottage, Staunton

This planning application is on your Agenda tonight for consideration and I look forward to hearing your comments in due course. I would also like to thank the Applicant Stuart Wilson for inviting us all to view the site last Friday afternoon which I am sure we all found most useful.

Dog Poo in the Village

I regret to say that some of our Dog owners are not being responsible in clearing up during the walking of their dogs. I have been in touch with our Street Warden Damian Collins who will come with his team to the village on Monday 11 February, to talk to dog owners and at my request will put down some more stencils on the pavements.

Council Carol Service Wednesday 12 December at 6.0pm

The Council Carol Service held at the Coleford Baptist Church just before Christmas was a great success. 150 local people and civic dignitaries attended and we had wonderful performances from Coleway Junior School and the Coleford Community Choir. £252.00 was raised from the collection and raffle which was split between the Coleford Baptist Church and my chosen charity, "Forest Mental Health Carers Support Group."

Councillor Mairilyn Smart OBE
District Councillor
Christchurch & English Bicknor.

- 2384 PUBLIC PARTICIPATION**
a. For members of the public to ask questions and make comments.
b. For the Chairman to direct whether public comments or questions shall be responded to and how.

A member of the public attended to provide information regarding the planning application
P0019/19/FUL Kiln Cottage, Staunton, Coleford, Gloucestershire.
Change of use of land for the stationing of 3 no. glamping units and washroom unit.

- 2385 FINANCE**
1.1 The cheques as listed were agreed and signed

To	Purpose	Power	Value of cheque (£)
Clare Davies	Salary/Expenses December £211.92 (includes Mileage and home allowance) plus mileage for appraisal 23 miles £10.35 Paper £4.00	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£226.27
New Forester Review	Advert for tendering process	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£76.80
Jean Sadler	Expenses for Clerks Appraisal	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£4.60
Jessica Horler	Expenses for Clerks Appraisal	LGA 1972 s.112(2) & LG(FP)A 1963 s.5	£20.40
		Total	£328.07

1.2 To approve a financial statement and cash re-conciliation to date
Approved

1.3 Appointing an Internal Auditor
It was resolved to appoint Iain Selkirk as internal auditor

1.4 To approve Clerks overtime for February 2019
Approved

2386 STAUNTON MEEND

Councillor Sadler reported that Gloucestershire Wildlife Trust had originally quoted £400-600 for an ecology report to be drawn up for the Meend. GWT have since revised their quote to £3000 which would include 2 Ecologists carrying out bottom line surveys over a 6 day period and creating a 10 year plan. Council resolved to collect quotes from other ecologists.

Council discussed the removal of the ponies from the Meend and are just waiting until the end of the current contract. Moorland Mousie Trust confirmed that it would cost £140 per trip to collect the horses so approximately £400 to collect all horses which Council confirmed was the going rate.

Action

Councillor Sadler to research ecologists
Councillor Richards to run figures by his ecologist contact

2387 TO RECEIVE A REPORT ON FOREST LAND

To receive report on forest land
 Councillor Richards confirmed that he was still awaiting information from the Forestry Commission

Action

Clerk to add to next months' agenda

2388 TO CONSIDER MAINTENANCE ITEMS ON THE MEEND

Councillor Richards confirmed that there was a lot of work to carry out on the Meend and Council resolved to create a priority list of jobs. Councillor Richards confirmed that the fencing

along the bottom road near Knuckles Lodge should be tackled first. Council approved 2/3 days of work to start with

Action

Councillor Horler and Councillor Richards to liaise about clearing some of the walls/fences of vegetation

Clerk to ask John Flynn to bring back any equipment that he is not using to Ray Hedges House

2389 TO CONSIDER THE OFFER OF VOLUNTEERS FOR MEEND MAINTENANCE

Council resolved to accept the offer of volunteers.

Action: Clerk to check that current insurance covers the work of volunteers on the Meend.

2390 TREE MAINTENANCE

Councillor Sargent confirmed that all copies of the certificates including a utilities agricultural certificate is needed for the tree maintenance work

Action: Clerk to contact contractor for certificates

Council approved the removal of the Birch trees by Councillor Richards

2391 TO DISCUSS ORIENTEERING EVENT ON 30th MARCH 2019

Council resolved to allow the orienteering event to take place

Action:

Clerk to ask where they intend on parking

2392 TO DISCUSS ARCHIVING OLD COUNCIL PAPERS

Council thanked Councillor Horler for the work that she carried out going through the old paperwork and approved for old papers to be taken to the archive.

Action:

Councillor Horler to get quotes for a lockable filing cabinet

Clerk to take papers to the archive

Councillor Horler to arrange for the disposal of the laptop

Councillor Langdon-Down to dispose of the printer

2393 MINOR MATTERS

It was noted that Jack Cockburn's funeral is on 12th February 2019

Councillor Richards was approached by a resident who currently uses the track at The Butts asking whether they could clear the track to make it more accessible by vehicles. Council resolved to allow the resident to clear the track.

Councillor Richards stated that he had not seen any community policeman and will raise this at the next Neighbourhood Watch meeting.

2394 PLANNING

P0019/19/FUL Kiln Cottage, Staunton, Coleford, Gloucestershire.

Change of use of land for the stationing of 3 no. glamping units and washroom unit.

RE: P0019/19/FUL Kiln Cottage

The conservation officer expressed concern that the potential increase in traffic has been underestimated and asked for further clarification that:

1. The applicant has appropriate permission for vehicle access to proposed car ports and new parking area along the Restricted Byway and the proposed new parking area lies within the property boundary.

2. The septic tank on the glamping site meets building regulations

P0018/19/FUL Brindsey Cottage, Staunton, Coleford, Gloucestershire.

Erection of a two storey extension, first floor extension, orangery and extension to existing garage to provide double garage with associated works. Demolition of part of existing outbuildings.

The owner attended and explained that the current planning application has been withdrawn because of comments from the planning officer. A revised application will be submitted for Council's attention in due course.

2395

REPORTS FROM COUNCIL REPRESENTATIVES

Councillor Horler provided the following report from the Village Hall Committee

December Social - Champagne and Canapés - really successful, well received by village and positive feedback on face book.

Social games afternoon from Autumn to Spring monthly 2.30 to 4.30pm.

Hall maintenance - issues with obtaining planning for UPVC windows as detailed section drawings are needed which could cost up to £400 with no guarantee that planning would be passed, Ray to look at getting quote for wooden windows to see cost difference.

Hearing Loop - quote agreed work planned to fix.

Village Hall front garden - Jane Langdon-Down has volunteered to maintain , JH happy to help, green bin licence to be purchased this year.

Storage - VHC have asked that PC to remove their archiving, as taking up a lot of space, JH to review, VHC happy to store in loft.

Village Hall refurbishment - lighting to be replaced end of April and ceiling redecorated afterwards, looking into small refurbishment of kitchen i.e oven, worktops and floor.

Brindsey Well pump - what are we doing with it?

Broadband connection for VH to be organised.

Next Meeting 5/03/2019

Action:

Councillor Parker to attend the Village Hall Committee to discuss the Brindsley Well pump

2396

TO RECEIVE PUBLIC QUESTIONS AND COMMENTS

Jack Cockburn's memorial is on 16th February at 2pm

2397

TO CONSIDER ANY OTHER ITEMS FOR INFORMATION OR ITEMS FOR FUTURE MEETINGS

Road Safety, Purchase of road safety equipment, match funding, Meend Maintenance, Purchase of a new Shredder and filing cabinet, EE mast

2398

NOTIFICATION OF LANDOWNERS INTENT TO ACCESS A4136 VIA PARISH LAND

It was resolved to provide a license to the landowner

Action: Clerk to draw up a license with Councillor Sadler

2399

TO REVIEW CLERKS SALARY IN LINE WITH NATIONAL SALARY PAY BANDS

The clerk left the meeting when this item was discussed.

Councillors agreed to award merit pay increase to Clerk effective from 1.03.2019 The clerk will now be on SCP10 as per GAPTC published rates of pay for Parish Clerks.

2400 TO TAKE PHOTOS OF COUNCILLORS FOR THE WEBSITE

Photos were taken of councillors for the website

2401 DATE OF NEXT COUNCIL MEETING

To note that the date of the next Parish Council meeting is 19th March 2019
No further business and the meeting ended at 9:55pm